

Summary of January 7, 2014

In attendance: Chris Banks (Brookhaven Hospital); Celina Cabello (NCDOH); Nancy Cooperman (NSLIJ); Marilyn Fabbicante (St. Charles Hospital); Carol Ann Foley (St. Joseph Hospital); Michele Gervat (American Heart Association); Tina Graziose (Huntington YMCA); Stanford Guan (SCDOH); Chris Hendriks (CHSLI); Gina Kearney (South Nassau Communities Hospital); Karyn Kischbaum (WS BOCES); Stephanie Kubow (NSLIJ); Colleen Lindblad; Ann Little (American Lung Association); Brian Mulligan (NSLIJ); Sue Palo (St. Francis Hospital); Gabrielle Pareja (South Nassau Communities Hospital); Heather Reynolds (St. Catherine of Siena); Eileen Solomon (ELIH); Yvonne Spreckels (Stony Univ Hospital); Julie Robinson Tingue (Huntington Hospital); Karen Tripmacher (Winthrop University Hospital); Juliett Frodella (ELIH); Stu Vincent (Mather Hospital); Jeff Steigman (Family Service League); Teresa Maestre (Hispanic Counseling Center); Jason Ehrlich (NSLIJ); Janine Logan (NSHC).; Lisa Benz Scott (Stony Brook University) via phone.

Meeting opened with introductions around the room.

Lisa Benz Scott began meeting with update on Universal Metric Tool and how Stony Brook University will analyze data. She discussed parameters through which collaborative members would forward info to Stony Brook. She re-assured group that information collected will be in a de-identified format. Each collaborating organization will be given an ID number. Collaborating organizations can choose to collect patient name for the organization's internal use, but the individual would be identified in the aggregate via an ID number. She is finalizing the fields for which info from the pre and post survey will be collected. Info will be entered by each collaborator via Word or Excel???

Several organizations have piloted the Universal Tool and reported the following observations:

Tool needs bar at top that lists Always, Often etc.

Found some people did not want to fill out the open-ended questions. We could come up with choices instead. Use string field – data enterer types in what individual said. Then the responses are analyzed and fit into codes.

People found the tool user-friendly.

Important to note number of sessions a person completed and the number prescribed for the program. Provide a drop down menu option for this.

Janine to send Lisa list of all collaborating sites.

Lisa will develop a word document to list codes and fields and collaborative members will review and approve this before we roll out for use.

Each collaborative member will need to look at their Institutional Review Board (IRB) requirements. The data share project is IRB-exempt, but each member still has to have the data share agreement reviewed by IRB for sign off. Our project is not for research, but for continuous quality improvement purposes.

Janine will work with Stony Brook University to design the data share agreement specific to the LIHC.

LIHC was invited to submit a formal grant proposal to the New York State Health Foundation. While they like our project and emphasis on increasing physical activity through walking as a way to combat obesity, the foundation is asking us to expand on our proposal to include Complete Streets policy component. Complete Streets is one of the four strategies that NYSDOH is supporting regarding obesity reduction. The policy is comprehensive and requires extensive coordination among various public agencies. As Complete Streets was not part of the original Letter of Intent, collaborative members are not sure if they want to proceed with the application. Subcommittee that worked on the Letter of Intent will request a conference call with NYSHF personnel for clarification. In the meantime, the state's Complete Street fact sheet will be shared with collaborative members.

The LIHC website is ready to go. Members took a tour of the site and offered additional comments to improve navigability.

The official launch of the site and the LIHC happens this Friday, Jan 10, 2014 at 10 a.m. First Deputy Commissioner of Health Dr. Howard Zucker will help launch the site at a media event. All are invited.

Group also reviewed You Tube video about health literacy. This video link will be posted on the LIHC site.

The next meeting is set for Thursday, Feb. 6 at 10 a.m. at NSHC offices in Hauppauge.